



**Association of Florida Colleges
Region IV Report for Board of Director's
June 16, 2017**

Region Director: Francine Fuentes, St. Petersburg College
Director – Elect, Dr. Tina Cardenas, South Florida State

Hillsborough Community College Dana Livesay, Chapter President	Polk State College Greg Harris, Chapter President
South Florida State College	St. Petersburg College Sally Hoogewerf, Chapter President
State College of Florida, Manatee-Sarasota Andrea Lee, Chapter President	Florida SouthWestern State College Chapter President, Amy English
Pasco-Hernando Kathy MacLenna, Chapter President	

We will be informed of Region IV Annual Conference tasks at the upcoming board meeting in Ocala.

Hillsborough Community College

(4/2017-6/2017)

Hillsborough Community College

Dana Livesay, Chapter President

Membership Update: As of June 1st HCC has 91 new members since last July 1st. The goal is to reach 100 before the Annual Conference.

Chapter Activities

April 2017:

The Chapter held its annual Employee Appreciation Day Flower Sale; in our second biggest year, over 3400 flowers were sold. Members were invited to a "Flower Sorting Social" and the Chapter provided sandwiches, drinks, desserts, and music for dancing. Eleven AFC members volunteered and sorted and distributed flowers to five campuses. Over \$2200 was raised for the AFC Student Scholarship fund.

The Chapter held a Board meeting prior to the 'Flower Sorting Social' and introduced its two new Board Members: Jason Selfridge (Secretary) and Rachel Pulliam (Travel Coordinator).

The Chapter sent 16 members – over half of them new members and faculty – to the Region IV Conference hosted by St. Pete College and Region Director Francine Fuentes.

May 2017:

The chapter Board met to review and revise the current HCC AFC Bylaws. Minor edits were made and suggestions including revising the travel section and allowing more time for elections. The new 2018 Bylaws were sent to Eileen at the state.

HCC sent six (6) employees to the Student Development/ Technology/ Faculty joint commission at Pasco Hernando State College. Half of the attendees had not been to an AFC event and they all found this to be an excellent conference and networking opportunity. HCC delivered items for the service project.

June 2017:

With impending cuts to the AFC budget, all requests for travel to AFC events have been put on hold. The chapter expects a 50% budget decrease which will prevent sending as many members to events as last year. Chapter President Dana Livesay submitted a report of activities and accomplishments to the new incoming VP of Academic Affairs Dr. Ginger Clark, and asked for consideration to continue providing professional development opportunities to faculty and staff. The new budget will be announced in July.

HCC will send four (4) employees to the Campus Safety Symposium, including new AFC member Thomas Walker from the college Public Safety Department.

In order to use up this year's fiscal budget, five AFC members have pre-paid their hotel and received permission to attend the Annual Conference at Innisbrook. Budget allowing HCC hopes to send ten (10) employees. Chapter President Dana Livesay is campaigning to department heads to finance all or a portion for one staff member to attend, budget permitting.

The Ron York Scholarship was renamed the AFC Student Scholarship and the committee is revising the criteria and student application. Calls for nominees will go out in July to all five campuses. This past year the chapter awarded a total of \$1500 to five students. Because of the success of the flower fundraiser we expect to award the same amount, which is triple from previous years.

The chapter has agreed to co-sponsor the Adjunct Faculty In-Service in August and planning is under way. Three members will man a table and meet with adjuncts.

Report submitted by Chapter President Dana Livesay to Region IV Director Francine Fuentes, 6/14/17.

POLK STATE COLLEGE

Greg Harris, Chapter President

April – June 2017:

April – Polk State College participated with the Region IV Conference for 2017 with three (3) members in attendance (Greg Harris, Michelle Quarles, and Shretha Arrington)

May – The Polk State College chapter held a meeting on May 24, 2017 and made plans during the meeting to host a social event for members and a food drive to feed the hungry.

June – Currently hosting a food drive to feed the hungry to be concluded July 14, 2017 (collecting non-perishable can goods); Member Appreciation Social – Friday, June 23, 2017; 1 – 4:00 p.m. on the Winter Haven Campus Courtyard (adjacent to the Student Center)

SOUTH FLORIDA STATE COLLEGE

SFSC's Chapter has been holding regular monthly general meetings with our faculty and staff. Our current membership is 270 members strong.

We have once again started our summer Friday lunch fundraising program. To date we have held four; Tacos, Hotdogs, fajitas, and salad. We have raised almost \$450. We still have two more to go till we end the season.

We have also held monthly fun activities around our campuses for our staff to keep actively involved with AFC these include; Name That Baby Contest, Guess Jelly Bean Count in a jar contest, Pie in Your Face. These activities have also raised additional dollars for our general operating account.

We have sent members to the following conferences:

- 2 Attendees to the Legislative & Leadership Conference in Tallahassee
- 2 Attendees to the Facilities Commission
- 1 Attendee to the Student Development Conference
- 6 Attendees to the Region IV

Our chapter has sponsored seven \$150 scholarships, and one \$500 scholarship to our members/or their dependents.

An upcoming events that is planned for June is an Ice cream social. We are also in the mist of planning our first movie on the lawn event. We look forward to a busy AFC Summer.

St. Petersburg College

June 2017 Chapter Report

Sally Hoogewerf, Chapter President

Actively Seeking:

- President-Elect
- Secretary
- Membership Chair
- Campus Representatives

General Membership

Number of members: 244 members

Percentage of SPC employees: TBD

Goal for membership in 2017: Add 20 new members

2017 Spring Recap

January

- **26 & 27:** Sally Hoogewerf and Francine Fuentes attended the 2017 AFC Leadership Conference
- Arrange an official AFC SPC election with remaining members of the leadership team

April

- **28:** Region IV Spring Conference, hosted by St. Petersburg College



2017 Summer/ Fall Plans

- Thursday, August 10: Look for AFC at Fall Faculty & learn about the AFC Faculty Commission and the Professor of the Year award
 - Friday, September 1 at 2:00 p.m. at EPI Center: Meeting of the general membership. Learn about the state conference, chapter leadership opportunities/elections & hear from a professional development guest speaker.
 - Monday, October 9--Friday, October 13: Call for nominees for AFC SPC chapter leadership. Watch your e-mail!
 - Monday, October 16--Friday, October 20: Election of AFC SPC chapter leadership team. Watch your e-mail!
 - Tuesday, October 31 at All College Day: Learn about AFC from a state representative, chapter activities, commissions, and meet newly-elected chapter leadership. Counts as a meeting of the general membership.
 - Wednesday, November 1--Friday, November 3 at Innisbrook: AFC's State Convention.
 - Monday, November 27--Wednesday, December 13: Toys for Tots collection/ service project.
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State College of Florida, Manatee-Sarasota

January 2017

Chapter President Andrea Lee met with College President to discuss goals for Chapter

- Held Chapter and Executive Board meetings (1 new member gained)
- Chapter President Andrea Lee attended AFC Leadership Conference

February 2017

- Chapter President Andrea Lee sent out email to all AFC chapter presidents/membership chairs inquiring about what they do to recruit members and if they receive any financial support from their institutions (17 responses received)
- Chapter decided to hold Lily Sale fundraiser for Easter and Mother's Day starting at the end of the month.
- Chapter President Andrea Lee participated in Region IV Spring Conference Update Meeting
- Chapter President Andrea Lee attended the Student Development Commission (SDC) Executive Board meeting and provided a report as the Region IV Representative
 - Held Executive Board Meeting and took Executive Board Photo



2016-2017 AFC - SCF Chapter Executive Board

March 2017

- Chapter 2018 Operational Plan submitted to AFC State Office
- Held Chapter and Executive Board meetings (1 new member gained)
- Held Membership/Social Planning Committee Meeting
- Raised a total of \$1,050 from Lily fundraiser. \$341.50 was profit which was split between the Chapter and SCF Foundation

Lily Fundraiser Flyer

Florida SouthWestern State College

Amy English, Chapter President

April

Our general meeting was held April 13. Amy English (chapter president) presented the leadership shapes activity. There were 10 members in attendance.

Three of our chapter members attended the Region IV Conference at St. Petersburg State College in Clearwater, FL on April 28.

May

The general meeting was cancelled.

Four Chapter members attended the Student Development Commission Conference in Wesley Chapel, FL May 16-18.

June

Our general meeting is scheduled for June 8 and will feature Matthew Holliday, who will deliver legislative updates.

Pasco-Hernando State College

Kathy MacLenna, Chapter President

January 2017 – June 2017

January, our chapter was off to a running start, the week following our January meeting we held an official swearing in where new board members took the oath of office. Following the meeting, we all went out to dinner for a meet and greet retreat for the newly sworn in board. We also used it as a time for planning and to share ideas of what we could do to support our campus members. We have created a monthly newsletter to help keep members and non-members up to date and involved with our activities.

We started a Twitter account, to complement our Facebook page in order to keep members informed of all the latest news, and keep them apprised of what is happening in Tallahassee. We also scheduled our members that wanted to volunteer to help our group provide concessions for our Foundation's performing arts series. There are four shows remaining for the 2016-17 season.

February Each of our campus representatives collaborated with our current membership chair, Pat McGee and set up a membership drive table at our annual Florida Blue Health Fair on each campus. We gained three new members as a result. As one of our service projects, we collected art supplies for our East Campus Family STEAM night. The library hosts local elementary school age children and their families to introduce them to our STEAM programs, and to the college.

We awarded our \$100 spring book scholarship to one of our members. Members currently enrolled in classes, completed a scholarship request and we had a random drawing to determine the winner. We held a Valentine fundraiser to collect donations for our chapter on each campus. All donors' names were placed in a basket on each campus and a drawing was held to award donated Valentine's Day baskets to recipients on each campus.

March We began planning for our annual Employee Appreciation Day fund raiser. Each year we hold our flower and lollipop bouquet sale in April to coincide with administrative assistants' day. Our chapter board members are assisting the Student Development Commission with the planning and organization of the upcoming SDC conference in May that is being held at our Porter Campus at Wiregrass Ranch. We are also planning and looking forward to attending the Region IV conference on April 28th at SPC.

April

Delivered over 2000 carnations and lollipop bouquets for our Employee Appreciation Day fundraiser. Sponsored healthy snacks to faculty and staff following our campus yoga class. Each campus provided member appreciation coffee and donuts to close out the month and the semester. Five members attended the Region IV Spring Conference held by SPC. Our chapter donated over \$100 worth of gift cards and items to the service project as well as over \$100 worth of gift cards for door prizes.

May

In May we held a Legislative Update brown bag lunch with our legislative liaison and college attorney Steve Schroeder. He spent over an hour going over the proposed budget as of the closing of the session. We began an email, Facebook, and Twitter campaign to get the word out for the call to action asking members to reach out to their legislators and to Governor Scott calling for a line item veto of our impending budget changes. Our chapter assisted Student Development Chair, John Fey in the hosting of the 50th Annual Student Development Conference at our Wesley Chapel campus. A few of our members also participated in the conference call on May 23rd from Michael Brawer @ AFC regarding the call to action blasts regarding the budget.

June

As we begin June, we are already starting to fill our schedule for the remainder of the year. On the 7th, we will be hosting the annual faculty and staff art gallery opening, where we will provide refreshments to those attending. In the future, we are looking to once again partner with the United Way to collect school supplies for the "Stuff the Bus" campaign.

